



SOL EC (Grenada)

Invitation to Bid
for the
Suzuki Vitara (Reg# PAL660)

Date: 28 January, 2021

Bid No: SOL/GND/PAL660



BIDDING DOCUMENT FOR THE PROCUREMENT OF VEHICLE

REF NO : SOL/GND/PAL660

ISSUE DATE: 28 January, 2021

DEADLINE: 03 February, 2021

Time: 4:00PM, Local time

Submit all bids to: The General Manager
Sol EC Grenada
Grand Mal, St George
Grenada.

CONTACT NUMBER: 473-440-2184



Sol EC Grenada (Sol) is a member of the Sol Group and a premier provider of energy solutions. We are a family of engineers, technicians, customer service representatives, solution based innovators dedicated to fuelling life. Sol EC Grenada invites qualified bidders in Grenada, Carriacou and Petite Martinique to submit tenders for the procurement of vehicle.

STRUCTURE OF BIDDING DOCUMENT

Sol's tender document is comprised in its entirety of the following sections and appendices:

Sections of the tender document

Section 1	Tender Instructions
Section 2	Description of Goods
Section 3	Special Provisions
Appendix A	Cover Letter
Appendix B	Bid Document Checklist

SECTION 1 – Tender INSTRUCTIONS

All eligible bidders are encouraged to include the below required documents in their bids.

- a) Business Registration Certificate (if Applicable)
- b) All bid prices must be quoted in Eastern Caribbean dollars
- c) All tender documents must be submitted in sealed envelopes
- d) Bidders shall submit Cover letter in prescribed format as specified in Appendix A
- e) Bids submitted after the deadline will NOT be considered
- f) Electronic bids are permitted and must be emailed directly to:

collin.francis@solpetroleum.com

Sol reserves the right to request additional information from prospective bidders and reject any or all bids that do not meet the minimum requirements without any liability, or when considered to be in the best interest of the company.



SECTION 2: DESCRIPTION OF GOODS

Registration Number: PAL 660

Engine: TSMYE21S1HM247243

Year & Type: 2016

Model/Make: SUZUKI VITARA

Chassis #: M16A-2054596

Mileage: Approx. 60,209 KM

Transmission: AUTOMATIC

Viewing: Vehicle can be viewed with appointment during the hours of 10am to 3pm, Monday to Friday.



APPENDIX A

**Quotation Cover Letter
[On Letterhead, if Applicable]**

[Insert Date]

**TO: The General Manager
Sol EC Grenada
Grand Mal, St George
Grenada.**

Dear Sir/Madam,

We/I, the undersigned, hereby submit our bid with Reference to: SOL/GND/PAL660 for the purchase of a passenger motor vehicle in accordance with your request for bids dated 28 January, 2021. Therefore, we submit our bid to purchase said vehicle as is for the sum of [insert amount in words and numbers].

Our bid shall be binding upon us subject to any modifications resulting from negotiations. We understand you will reject any tender submitted after the deadline.

Yours sincerely,

[Authorized signature]

[Name and Title of Signatory]

[Name of business (if applicable)]

[Address]



APPENDIX B

Reference Number: SOL/GND/PAL660

Bidder Name: _____

Have you?

1. Submitted your bid to Sol in a sealed envelope on or before the deadline? Yes ___ No ___

OR

2. Submitted your bid electronically to collin.francis@solpetroleum.com on or before the deadline? Yes ___ No ___
3. Does your bid include the Coverletter in the format prescribed in Appendix A?
Yes ___ No ___